




U.S. Department of Justice

MAY 2 2018

Washington, D.C. 20530

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

THROUGH: ACTING ASSOCIATE ATTORNEY GENERAL 

FROM: Lee J. Lofthus   
Assistant Attorney General  
for Administration

SUBJECT: OJP-01049: 2018 National Law Enforcement Training on Child  
Exploitation - Resubmission

PURPOSE: To obtain the Deputy Attorney General's approval for the Office of Justice  
Programs 2018 National Law Enforcement Training on Child Exploitation

TIMETABLE: As soon as practicable.

SYNOPSIS: The 2018 National Law Enforcement Training on Child Exploitation  
conference is scheduled in Atlanta, Georgia, on June 12 through June 14,  
2018. This is an OJP-sponsored event that reaches an audience of over  
2,100 attendees throughout federal, State, local and tribal law  
enforcement, as well as a broad array of private professionals who work in  
the fields of child-protection, internet and web forensics, sex offender  
investigations, etc. It is DOJ's largest training and coordination  
commitment to preventing, detecting, and prosecuting child exploitation  
crimes.

Department components were originally approved to send 200 DOJ  
attendees as part of the overall attendance of 2,100. In April, the Deputy  
Chief, Child Exploitation and Obscenity Section, Criminal Division,  
requested to increase the DOJ attendance at the event in order to maximize  
Departmental benefit to prosecutors and agents who work to prevent and  
prosecute crimes against children. Further, the event provides a singular  
opportunity to reach an expanded DOJ audience regarding leadership's  
effort to prevent such crimes. This event is moving from annually to  
every other year, making it important to reach as many attendees as  
possible.

Accordingly, after review by JMD, we recommend the DOJ's attendance  
be expanded to up to a total of 300 employees, an increase of 100

Memorandum for the Deputy Attorney General

Subject: OJP-01049: 2018 National Law Enforcement Training on Child Exploitation

participants. The additional cost is approximately \$174,844, borne by participating components. JMD has worked to offset the increased cost by limiting attendance at other similar non-Department-sponsored events later in the year. OJP's overall costs to produce the conference will not change because of the additional attendance.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" this is to request Deputy Attorney General approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General approval.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the additional DOJ attendance at the conference by signing the accompanying conference approval form.

Attachment

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

|                                      |                                  |                            |              |
|--------------------------------------|----------------------------------|----------------------------|--------------|
| <b>Component:</b>                    | OJP - Office of Justice Programs | <b>JMD Tracking #:</b>     | OJP-01049    |
| <b>Name of Requester:</b>            | Leigh Benda                      | <b>Date of Request:</b>    | 1/5/2018     |
| <b>Component Head Certification:</b> | Alan Hanson                      | <b>Certification Date:</b> | 1/4/2018     |
| <b>Component Point of Contact:</b>   | Alisha Holman                    | <b>POC Phone #:</b>        | 202-616-2926 |

**OVERVIEW OF CONFERENCE**

|  |   |  |  |
|--|---|--|--|
| <b>Title:</b> 2018 National Law Enforcement Training on Child Exploitation |   |  |  |
| <b>Start Date:</b> 6/12/2018   | <b>End Date:</b> 6/14/2018                                      | <b># of Conference Days:</b> 3                   |  |
| <b>Facility Name:</b><br>Hilton Atlanta                                    | <input checked="" type="checkbox"/> <b>Non-Federal Facility</b> | <input type="checkbox"/> <b>Federal Facility</b> |  |
| <b>City:</b> Atlanta   | <b>State:</b> Georgia   | <b>Country:</b> United States (Continental)      |  |

**NUMBER OF ATTENDEES**

|                    |       |                 |                           |                                |
|--------------------|-------|-----------------|---------------------------|--------------------------------|
| <b>Total:</b> 2100 | 338 * | <b>DOJ:</b> 300 | <b>Other Federal:</b> 200 | <b>Other Non-Federal:</b> 1600 |
|--------------------|-------|-----------------|---------------------------|--------------------------------|

\* Travel costs paid for by DOJ

| <b>REQUIREMENT FOR APPROVAL</b>                                       | <b>Requested</b> | <b>Within Threshold</b> | <b>Exceeds Threshold</b> |
|---|------------------|-------------------------|--------------------------|
| <b>Total Conference Cost</b>  | \$928,912.89     |                         |                          |
| <b>Predominantly Internal Conference Held in Non-Federal Facility</b> |                  |                         |                          |
| <b>Refreshments</b>   |                  |                         |                          |
| <b>Cost of Meals Provided at Conference</b>                           |                  |                         |                          |
| <b>Space and Audio-visual Equipment and Services</b>                  | <b>X</b>         |                         | <b>X **</b>              |
| <b>Logistical Conference Planner</b>                                  | <b>X</b>         |                         | <b>X **</b>              |
| <b>Programmatic Conference Planner</b>                                | <b>X</b>         |                         | <b>X **</b>              |

\*\* Amount is within the per person threshold, but exceeds the overall policy cap.

**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

This national training event is a grant deliverable for the Internet Crimes Against Children (ICAC) Program Support grant funding that Fox Valley Technical College has been awarded. Additionally, the training provided by this event increases public safety through the education of the law enforcement (LE) community, leading to better prevention of crime and more successful prosecution of those guilty of committing technology-facilitated crimes against children.

This Conference will provide much needed training for LE (state, local, federal, international) and prosecutors who work in the Child Exploitation field (crimes associated with the Internet, portable devices, abuse, etc.). Many law enforcement agencies are able to send agents to just one training event per year due to limited travel funds. By offering lecture sessions and hands-on computer training, combined with the opportunity to network with over a thousand LE professionals with no registration fee for eligible participants, it allows smaller agencies to train more individuals. Speakers are active practitioners and the curriculum includes content for all attendees, including investigative, forensic and legal training. The information presented is critical to achieving successful outcomes of both proactive and reactive cases. With this training, law enforcement officers will be more effective at protecting the children of America.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**


All travel costs are limited to GSA Standard Rates.

Costs exceed threshold caps, however they are within the per person policy cap and have a large number of attendees at the conference.


Conference was approved on 2/02/18. Conference is being resubmitted to obtain approval for an additional 100 DOJ attendees. Additional cost is for their travel.

**APPROVALS**

JMD recommends that the Deputy Attorney General approve the conference. The conference costs exceed the threshold for Space and Audio-visual Equipment and Services, Logistical Planner, and Programmatic Planner, but are considered reasonable based on the size of the conference and Component justification.

*4/23/18*  
SIGNATURE:   
Lee Lofthus  
Assistant Attorney General for Administration

Concurring Component:  
none

SIGNATURE:   
Jesse Panuccio  
Acting Associate Attorney General

Concurring Component:  
none

Approve  
 Disapprove

*I continue to think conference spending overall needs to be reduced & online training should be explored.*

SIGNATURE: *G.39*  
Rod Rosenstein  
Deputy Attorney General

Concurring Component:  
none

Approve  
 Disapprove





U.S. Department of Justice

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EM

Washington, D.C. 20530

JAN 25 2018

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

THROUGH: THE ASSOCIATE ATTORNEY GENERAL *RJB*  
*1/30/18*

FROM: Lee J. Lofthus  
Assistant Attorney General *LL*  
for Administration

SUBJECT: OJP-01049: 2018 National Law Enforcement Training on Child  
Exploitation

PURPOSE: To obtain the Deputy Attorney General's approval for the Office of Justice  
Programs 2018 National Law Enforcement Training on Child Exploitation

TIMETABLE: As soon as practicable.

SYNOPSIS: This training increases public safety through the education of the law  
enforcement community, leading to better prevention of crime and more  
successful prosecution of those guilty of committing technology-  
facilitated crimes against children. OJP Principal Deputy Assistant  
Attorney General, Alan Hanson, has certified that this event is compliant  
with all of the Departmental guidelines and controls on conferences and  
restrictions on non-essential spending. The conference is in accordance  
with applicable policies, procedures, and sound financial management  
principles. The conference is essential to accomplishing the Department's  
core mission requirements.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable based on the size of the event and Component justification.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, Promoting Efficient to Support Agency Operations, dated May 11, 2012, an agency shall not incur net expenses greater than \$500,000 from its own funds on a single conference, including conferences that are sponsored or hosted by the agency (or by other Federal or non-Federal entities). The agency head or delegated authority may provide a waiver from this policy if he or she determines that exceptional circumstances exist whereby spending in excess of

Memorandum for the Deputy Attorney General

Page 2

Subject: OJP-01049: 2018 National Law Enforcement Training on Child Exploitation

\$500,000 on a single conference is the most cost-effective option to achieve a compelling purpose. The grounds for any such waiver must be documented in writing by the agency head. The Principal Deputy Assistant Attorney General, requests for the Deputy Attorney General waiver for Department expenditures over \$500,000 for this event.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the waiver for the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

|                                      |                                  |                            |              |
|--------------------------------------|----------------------------------|----------------------------|--------------|
| <b>Component:</b>                    | OJP - Office of Justice Programs | <b>JMD Tracking #:</b>     | OJP-01049    |
| <b>Name of Requester:</b>            | Leigh Benda                      | <b>Date of Request:</b>    | 1/5/2018     |
| <b>Component Head Certification:</b> | Alan Hanson                      | <b>Certification Date:</b> | 1/4/2018     |
| <b>Component Point of Contact:</b>   | Alisha Holman                    | <b>POC Phone #:</b>        | 202-616-2926 |

**OVERVIEW OF CONFERENCE**

|  |   |   |   |
|--|---|---|---|
| <b>Title:</b> 2018 National Law Enforcement Training on Child Exploitation |   |   |   |
| <b>Start Date:</b> 6/12/2018   | <b>End Date:</b> 6/14/2018                                      | <b># of Conference Days:</b>                | 3 |
| <b>Facility Name:</b><br>Hilton Atlanta                                    | <input checked="" type="checkbox"/> <b>Non-Federal Facility</b> | <b>Federal Facility</b>                     |   |
| <b>City:</b> Atlanta   | <b>State:</b> Georgia   | <b>Country:</b> United States (Continental) |   |

**NUMBER OF ATTENDEES**

|                    |       |                 |                           |                                |
|--------------------|-------|-----------------|---------------------------|--------------------------------|
| <b>Total:</b> 2000 | 238 * | <b>DOJ:</b> 200 | <b>Other Federal:</b> 200 | <b>Other Non-Federal:</b> 1600 |
|--------------------|-------|-----------------|---------------------------|--------------------------------|

\* Travel costs paid for by DOJ

| REQUIREMENT FOR APPROVAL  | Requested    | Within Threshold | Exceeds Threshold |
|---|--------------|------------------|-------------------|
| <b>Total Conference Cost</b>  | \$754,068.89 |                  |                   |
| <b>Predominantly Internal Conference Held in Non-Federal Facility</b> |              |                  |                   |
| <b>Refreshments</b>   |              |                  |                   |
| <b>Cost of Meals Provided at Conference</b>                           |              |                  |                   |
| <b>Space and Audio-visual Equipment and Services</b>                  | <b>X</b>     |                  | <b>X **</b>       |
| <b>Logistical Conference Planner</b>                                  | <b>X</b>     |                  | <b>X **</b>       |
| <b>Programmatic Conference Planner</b>                                | <b>X</b>     |                  | <b>X **</b>       |

\*\* Amount is within the per person threshold, but exceeds the overall policy cap.



**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

This national training event is a grant deliverable for the Internet Crimes Against Children (ICAC) Program Support grant funding that Fox Valley Technical College has been awarded. Additionally, the training provided by this event increases public safety through the education of the law enforcement (LE) community, leading to better prevention of crime and more successful prosecution of those guilty of committing technology-facilitated crimes against children.

This Conference will provide much needed training for LE (state, local, federal, international) and prosecutors who work in the Child Exploitation field (crimes associated with the Internet, portable devices, abuse, etc.). Many law enforcement agencies are able to send agents to just one training event per year due to limited travel funds. By offering lecture sessions and hands-on computer training, combined with the opportunity to network with over a thousand LE professionals with no registration fee for eligible participants, it allows smaller agencies to train more individuals. Speakers are active practitioners and the curriculum includes content for all attendees, including investigative, forensic and legal training. The information presented is critical to achieving successful outcomes of both proactive and reactive cases. With this training, law enforcement officers will be more effective at protecting the children of America.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

All travel costs are limited to GSA Standard Rates.

Costs exceed threshold caps, however they are within the per person policy cap and have a large number of attendees at the conference.

**APPROVALS**

JMD recommends that the Deputy Attorney General approve the waiver to conduct the conference. The conference costs exceed the threshold for Space and Audio-visual Equipment and Services, Logistical Planner, and Programmatic Planner, but are considered reasonable based on the size of the conference and Component justification.

*A. Lofthus*  
SIGNATURE: *[Signature]* 1/25/18  
Lee Lofthus  
Assistant Attorney General for Administration

Concurring Component:  
none

*THIS EVENT OK TO APPROVE - AND COSTS ARE \$175,000+ LESS THAN LAST YEAR'S EVENT.*

SIGNATURE: *[Signature]*  
Rachel L. Brand  
Associate Attorney General

Concurring Component:  
none

Approve  
 Disapprove

*R. Rosenstein*  
SIGNATURE: *[Signature]* 2/2/18  
Rod Rosenstein  
Deputy Attorney General

Concurring Component:  
none

Approve  
 Disapprove






U.S. Department of Justice

March 26, 2018

Washington, D.C. 20530

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus   
Assistant Attorney General  
for Administration

SUBJECT: EOIR-01006: 2018 EOIR Legal Training Program

PURPOSE: To obtain the Deputy Attorney General's approval of the -  
Executive Office for Immigration Review (EOIR) 2018 Annual  
Legal Training Program

TIMETABLE: As soon as practicable.

SYNOPSIS: It is critical to EOIR's core mission to ensure that cases continue to be adjudicated fairly and expeditiously, and that the Nation's immigration laws be uniformly interpreted and applied. This year's training will be coordinated by EOIR's Office of Policy, Legal Education and Research Services Division. Conducting this agency-wide training is necessary for establishing a platform for policy discussions and meeting legal training and mission requirements. Approximately 750 participants are expected to attend the training.

Pursuant to Justice Management Division (JMD) procedure, a thorough survey of federal facilities was conducted. There are no federal facilities with the ability to accommodate the estimated 750 participants and multiple sessions within the Washington, D.C. Metropolitan area. Since no federal facility was located, a hotel market survey was conducted, a request for proposals was issued to find a vendor that could meet program requirements, and an acceptable vendor proposal was received. The attached Department of Justice-Sponsored Conference Request and Report specifically outlines the logistical requirements of the 2018 EOIR Annual Legal Training Program.

EOIR's Director, James R. McHenry, has certified that this event is compliant with all of the Departmental guidelines and controls

on conferences and restrictions on non-essential spending. The conference is in accordance with applicable policies, procedures, and sound financial management principles. The conference is essential to accomplishing the Department's core mission requirements.

JMD has reviewed this conference request and determined that the conference costs are reasonable and, are within the Department's policy guidelines.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" EOIR requests the Deputy Attorney General's approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General approval.

**RECOMMENDATION:** JMD recommends that the Deputy Attorney General approve the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

|                                      |  |                            |            |
|--------------------------------------|--|----------------------------|------------|
| <b>Component:</b>                    | EOIR - Executive Office for Immigration Review | <b>JMD Tracking #:</b>     | EOIR-01006 |
| <b>Name of Requester:</b>            | James R. McHenry III, Director                 | <b>Date of Request:</b>    | 3/20/2018  |
| <b>Component Head Certification:</b> |  | <b>Certification Date:</b> |            |
| <b>Component Point of Contact:</b>   |  | <b>POC Phone #:</b>        |            |

**OVERVIEW OF CONFERENCE**

|  |                       |   |  |
|--|-----------------------|---|--|
| <b>Title:</b> 2018 EOIR Legal Training Program |                       |   |  |
| <b>Start Date:</b>                             | 6/11/2018             | <b>End Date:</b>  | 6/13/2018  |
|  |                       | <b># of Conference Days:</b>                                    | 3  |
| <b>Facility Name:</b>                          | Sheraton Tysons Hotel | <input checked="" type="checkbox"/> <b>Non-Federal Facility</b> | <input type="checkbox"/> <b>Federal Facility</b> |
| <b>City:</b>                                   | Tysons                | <b>State:</b>   | Virginia   |
|  |                       | <b>Country:</b>   | United States (Continental)                      |

**NUMBER OF ATTENDEES**

|               |     |       |             |     |                       |   |                           |   |
|---------------|-----|-------|-------------|-----|-----------------------|---|---------------------------|---|
| <b>Total:</b> | 750 | 475 * | <b>DOJ:</b> | 740 | <b>Other Federal:</b> | 5 | <b>Other Non-Federal:</b> | 5 |
|---------------|-----|-------|-------------|-----|-----------------------|---|---------------------------|---|

\* Travel costs paid for by DOJ

| <b>REQUIREMENT FOR APPROVAL</b>                                       | <b>Requested</b>                    | <b>Within Threshold</b> | <b>Exceeds Threshold</b>            |
|---|-------------------------------------|-------------------------|-------------------------------------|
| <b>Total Conference Cost</b>  | \$1,133,486.50                      |                         |                                     |
| <b>Predominantly Internal Conference Held in Non-Federal Facility</b> | <input checked="" type="checkbox"/> |                         |                                     |
| <b>Refreshments</b>   |                                     |                         |                                     |
| <b>Cost of Meals Provided at Conference</b>                           |                                     |                         |                                     |
| <b>Space and Audio-visual Equipment and Services</b>                  | <input checked="" type="checkbox"/> |                         | <input checked="" type="checkbox"/> |
| <b>Logistical Conference Planner</b>                                  |                                     |                         |                                     |
| <b>Programmatic Conference Planner</b>                                |                                     |                         |                                     |

**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

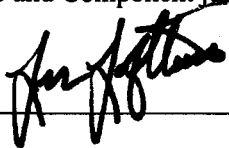
It is critical to EOIR's core mission to ensure that cases continue to be adjudicated fairly and expeditiously, and that the Nation's immigration laws be uniformly interpreted and applied. This year's training will be coordinated by EOIR's Office of Policy, Legal Education and Research Services Division. Conducting this agency-wide training is necessary for establishing a platform for policy discussions and meeting legal training and mission requirements. Approximately 750 participants are expected to attend the training. Based on the mandate by the Department of Justice, Justice Management Division (JMD), a thorough survey of federal facilities was conducted. There were no federal facilities with the ability to accommodate the estimated 750 participants and multiple sessions within the Washington, D.C. Metropolitan area. Since no federal facility was located, a hotel market survey was conducted, a request for proposals was issued to find a vendor that could meet our program requirements, and an acceptable vendor proposal was received. The attached Department of Justice-Sponsored Conference Request and Report specifically outlines the logistical requirements of the 2018 EOIR Legal Training Program.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

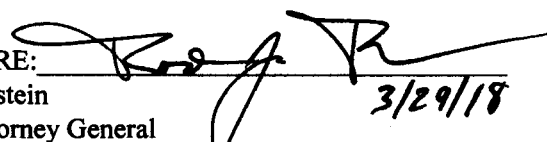
All travel costs are limited to GSA Standard Rates. Conference was reduced from 3 1/2 days to 3 days to save costs. ✓

**APPROVALS**

JMD recommends that the Deputy Attorney General approve the conference. The conference costs exceed the maximum threshold for Space and Audio-visual Equipment, but are within the per person threshold. Costs are considered reasonable based on size of the conference and Component justification.

SIGNATURE:   
Lee Lofthus  
Assistant Attorney General for Administration

Concurring Component:  
none

SIGNATURE:   
Rod Rosenstein  
Deputy Attorney General  
3/29/18

Concurring Component:  
none

- Approve
- Disapprove






## U.S. Department of Justice

Washington, D.C. 20530

MAR 06 2018

## MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

**FROM:** Lee J. Lofthus   
Assistant Attorney General  
for Administration

**SUBJECT:** DEA-01070: International Drug Enforcement Conference (IDEC)

**PURPOSE:** To obtain the Deputy Attorney General's amended approval for the Drug Enforcement Administration (DEA) International Drug Enforcement Conference

**TIMETABLE:** As soon as practicable.


**SYNOPSIS:** On January 31, 2018, you approved DEA conference request DEA-01070, the 2018 International Drug Enforcement Conference (IDEC). The event is scheduled for April 10-12, 2018, in Rotterdam, Netherlands. Your approval was for \$558,770. DEA now seeks an increase of \$100,000 for the event in order to cover higher-than-anticipated airfares. If approved, the new DEA estimate will be \$658,770.

DEA's original request was for 197 travelers and \$251,175 in airfares, for an average airfare of \$1,275. DEA's revised request is for one additional foreign law enforcement invitational traveler (total of 198) and a total airfare allowance of \$351,175 (average of \$1,774). DEA has surveyed available international airfares and is seeing higher than originally forecasted fares. We have reviewed the attendee list, and travelers from approximately 60 countries will be traveling to the event. Average ticket costs vary widely as a result, but in a limited JMD sampling, current airfares are higher than DEA's original estimates. Accordingly, we believe DEA's original estimate was insufficient and the new \$1,774 average cost appears reasonable, particularly given the dynamic nature of certain international airfares.

Memorandum for the Deputy Attorney General  
Subjsec: DEA-01070: International Drug Enforcement Conference (IDEC)

Page 2

RECOMMENDATION: JMD recommends the Deputy Attorney General approve the revised airfare allowance for the IDEA conference, with the added stipulation this approval is for actual airfares only for 198 travelers, not to exceed \$351,175, and any remaining airfare funds must be returned unused to DEA's budget, not spent elsewhere on the event.

APPROVE:  3/8/18

DISAPPROVE: \_\_\_\_\_

Attachments

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

|                                      |                                       |                            |              |
|--------------------------------------|---------------------------------------|----------------------------|--------------|
| <b>Component:</b>                    | DEA - Drug Enforcement Administration | <b>JMD Tracking #:</b>     | DEA-01070    |
| <b>Name of Requester:</b>            | William De Shazo                      | <b>Date of Request:</b>    | 12/13/2017   |
| <b>Component Head Certification:</b> | Preston Grubbs                        | <b>Certification Date:</b> | 12/13/2017   |
| <b>Component Point of Contact:</b>   | Eldon Girdner                         | <b>POC Phone #:</b>        | 202-307-7813 |

**OVERVIEW OF CONFERENCE**

|  |   |  |  |
|--|---|--|--|
| <b>Title:</b> International Drug Enforcement Conference (IDEC) |   |  |  |
| <b>Start Date:</b> 4/10/2018                                   | <b>End Date:</b> 4/12/2018                                      | <b># of Conference Days:</b> 3                   |  |
| <b>Facility Name:</b><br>Van Nelle Fabriek Conference Center   | <input checked="" type="checkbox"/> <b>Non-Federal Facility</b> | <input type="checkbox"/> <b>Federal Facility</b> |  |
| <b>City:</b> Rotterdam   | <b>State:</b> N/A - Outside US                                  | <b>Country:</b> Netherlands                      |  |

**NUMBER OF ATTENDEES**

|                   |       |                |                          |                               |
|-------------------|-------|----------------|--------------------------|-------------------------------|
| <b>Total:</b> 371 | 197 * | <b>DOJ:</b> 80 | <b>Other Federal:</b> 26 | <b>Other Non-Federal:</b> 265 |
|-------------------|-------|----------------|--------------------------|-------------------------------|

\* Travel costs paid for by DOJ

| <b>REQUIREMENT FOR APPROVAL</b>                                       | <b>Requested</b> | <b>Within Threshold</b> | <b>Exceeds Threshold</b> |
|---|------------------|-------------------------|--------------------------|
| <b>Total Conference Cost</b>  | \$658,770.00     |                         |                          |
| <b>Predominantly Internal Conference Held in Non-Federal Facility</b> |                  |                         |                          |
| <b>Refreshments</b>   |                  |                         |                          |
| <b>Cost of Meals Provided at Conference</b>                           |                  |                         |                          |
| <b>Space and Audio-visual Equipment and Services</b>                  | <b>X</b>         | <b>X</b>                |                          |
| <b>Logistical Conference Planner</b>                                  |                  |                         |                          |
| <b>Programmatic Conference Planner</b>                                |                  |                         |                          |

**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

**ORIGINAL REQUEST:** The DEA is requesting official approval to co-sponsor the 35th International Drug Enforcement Conference (IDEC XXXV) in Rotterdam, Netherlands, from April 10- 12, 2018, and seeks approval from the Department to spend up to \$600,000 (subject to the availability of funds). The total estimated DEA conference cost is \$558,770, with the remaining conference expenditures to be funded by the host nation. While DEA is not privy to exact amounts that the host nation incurs to co-sponsor IDEC, it is reasonable to expect the Dutch government will expend considerably more than \$600,000. Exceptional circumstances exist that justify this conference as the most cost-effective option to build international capacity, cooperation, and partnerships in support of the National Drug Control Strategy, the Department's strategic goals and objectives, and DEA's Threat Enforcement Planning Process.

IDEC has been held annually for more than 30 years and is a unique, valuable opportunity for senior drug law enforcement officials from numerous critical partner countries to operationally plan, with the DEA, the global effort to combat and prevent drug trafficking. IDEC develops and nurtures important relationships between DEA and participating countries, and facilitates future, prioritized actions aimed at enhancing intelligence and information sharing; denying criminals access to legitimate financial systems; strengthening investigations, interdiction, and prosecutions; disrupting drug trafficking and other threats, such as associated violence; and building international capacity, cooperation and partnerships.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

All travel costs are limited to GSA Standard Rates.

**AMMENDED REQUEST:** On January 31, 2018, the DAG previously approved the DEA-01070: International Drug Enforcement Conference (IDEC) request for conference cost estimates totaling \$558,770. The DEA is requesting a revised approval increase of \$100,000, bringing the new IDEC revised request to \$658,770. DEA indicated its original airfare estimates were to olow. JMD's limited sampling validates that current airfares are higher than DEA's original estimates. Accordingly, JMD believes DEA's original estimate was insufficient and the new \$1,774 average cost appears reasonable, particularly given the dynamic nature of certain international airfares.

**APPROVALS**

MD recommends the Deputy Attorney General approve the revised airfare allowance for the IDEA conference, with the added stipulation this approval is for actual airfares only for 198 travelers, not to exceed \$351,175, and any remaining airfare funds must be returned unused to DEA's budget, not spent elsewhere on the event. The conference costs are reasonable and within DOJ policy guidelines.

SIGNATURE: Lee Lofthus 3/6/18  
Lee Lofthus  
Assistant Attorney General for Administration

Concurring Component:  
none

SIGNATURE: Rod Rosenstein 8/8/18  
Rod Rosenstein  
Deputy Attorney General

Concurring Component:  
none

Approve  
 Disapprove