U.S. Department of Justice
Office of the United States Trustee
51 SW First Avenue Room 1204
Miami, FL 33130

/2019

Dear :

As you are aware, Title 28, Section 586(a)(3) of the United States Code, directs the U.S. Trustee to supervise the administration of all Chapter 11 cases. In accordance with that responsibility, the U.S. Trustee conducted the Initial Debtor Interview for the following: **IDI Date:** ________ **Case #:** ___ __ _____ **Debtor:** ________

As discussed during that meeting, there are outstanding items from the United States Trustee Guidelines that need to be provided to our office. The items listed below that are marked 'No" still need to be provided. Pursuant to Local Rule 9073-D, this request is being sent in an attempt to resolve any issues that may result in the U.S. Trustee filing an appropriate motion with the Bankruptcy Court. Please provide the outstanding documentation no later than:

INSURANCE REQUIREMENTS:

	Provided?		Provided?

BANKING REQUIREMENTS:

Prior Bank Accounts Closed?		Debtor In Possession Bank Accounts Opened	

GUIDELINE REQUIREMENTS:

	Provided?		Provided?		Provided?
UST Guidelines Checklist:		Cert. - DCIA 1996:		Balance Sheet:	
Information - Attachment B:		Case Management Summary:		Cash Budget:	
Cert. - Attachment A:		Limited Waiver:		Checks for last 90 Days:	
Declaration DIP Bank Accounts		Tax Returns:		Physical Inventory:	
Cert. - Individual IRS § 1115:		Financial Statements:		Detailed Accounts Receivable:	
Cert. - Unpaid Tax Liability:		Profit and Loss:		Rent Roll:	
Cert. - Lockbox:		Additional Items Requested:			
Rule 2015-3 Reports Filed:					
Rule 2081-1 Notice PR Tax:					
First MOR Due Date:					
First UST Fee Due Date					

Please contact me directly should you have any questions/concerns...

Regards,

cc: