



U. S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Chief Immigration Judge

5107 Leesburg Pike, Suite 2545

Falls Church, Virginia 22041

September 12, 1996

MEMORANDUM

TO: All Assistant Chief Immigration Judges
All Immigration Judges
All Court Administrators
All Judicial Law Clerks

FROM: The Office of the Chief Immigration Judge

SUBJECT: Operating Policies and Procedures Memorandum
Number 96-5: Creation of Immigration Court Advisory Committees

This Operating Policies and Procedures Memorandum (OPPM) establishes three Immigration Court Advisory Committees, disbands the Immigration Judge Advisory Committee, and rescinds OPPM Number 94-5, dated April 21, 1994. The three committees will be: the Immigration Court Advisory Committee for Detained Hearings; the Immigration Court Advisory Committee for Non-Detained Hearings; and the Immigration Court Advisory Committee for Legislation and Regulations.

The Immigration Court Advisory Committees will consist of Immigration Judges and Court Administrators, as representatives of the entire Immigration Court, for the purpose of providing advice and suggestions to the Chief Immigration Judge on issues facing the Immigration Court. The primary focus of these committees will be to work on various initiatives and projects that will benefit the entire Immigration Court. Each committee will consist of a number of members to be determined by the Chief Immigration Judge. Members appointed by the Chief Immigration Judge will serve at his pleasure. Meetings may be by telephone conference call or by actual physical presence at a designated location.

The first meeting of these committees will be scheduled by the Chief Immigration Judge no later than December 1, 1996. Members will be notified well in advance of scheduled meetings.

