

Preferences on Motions to Continue, Motions to Advance, Filings and Master Calendars- July 13, 2004

Judge	FLOOR	COURTROOM	Motions to Continue and Motions to Advance		Filing of Documents and Applications		Attorneys given preference or sign in procedure in master calendars?	When do hearings begin?
			Respondent Required to Appear?	If a hearing on motion, when?	Where and When are documents to be filed?	Where and When are applications to be filed?		
Hon. David C. Anderson	17	W	No	Next business day at 12:30 p.m. except Wed.	As ordered by judge (in court or at window)	In court only.	See clerk.	8:00 a.m. and 12:30 p.m. daily
Hon. Ira E. Bank	16	N	No	Next business day at 1:00 p.m. except Wed.	Motions and documents may be filed at the window.	In court only on the date set for hearing.	See clerk.	8:30 a.m. and 1:00 p.m. daily
Hon. Christine A. Bither	16	O	No	1:00 p.m. on Thur and Fri.	As ordered by the judge.	As ordered by the judge.		8:00 a.m. and 12:30 p.m.
Hon. Dorothy Dunkel Bradley	16	P	No	No hearing on motion.	At window 60 days before hearing	Asylum and adjustment of status applications are to be filed in court by date ordered by the judge. All other applications, at the window 60 days before hearing.	Yes, to attorneys who arrive on time.	8:30 a.m. and 1:00 p.m. except 8:00 a.m. Wed.
Hon. Isabel Bronzina	17	U	No	For motion to continue, next business day at 1:00 p.m. except Wed. No hearing on motion to advance.	Two weeks before hearing at the window unless the judge specifically orders otherwise	Two weeks before hearing at the window unless the judge specifically orders otherwise.	Check with the judge's clerk.	8:30 a.m. and 1:00 p.m.
Hon. Charles A. Del Bene	17	Y	No	Next business day at 1:00 p.m. except Wed.	As ordered by the judge.	At the window, except I-589, up to and including day of hearing.		8:30 a.m. and 1:00 p.m. 8:00 a.m. when scheduled.
Hon. Bruce J. Einhorn	14	C	No	Next business day at 1:00 p.m. except Wed.	At window 60 days before hearing or as otherwise ordered by the judge.	In court as ordered by the judge.		8:30 a.m. and 1:00 p.m.

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Hon. Thomas Fong	18	Z	Yes	Next business day at 1:00 p.m. except Wed.	In court or at the window at least 60 days minimum before merits hearing date. All filings must contain a paginated and indexed cover sheet identifying the contents of the submission. Any subsequent filings are to have supplemental paginated and indexed cover sheet in sequential pagination following the last, previously filed documents. Two or more applications for relief require separately filed supporting document submissions.	Application are to be filed in court only but supporting documents may be filed at the window at least 60 days before the merits hearing date. All filings must contain a paginated and indexed cover sheet identifying the contents of the submission. Any subsequent filings are to have supplemental paginated and indexed cover sheet in sequential pagination following the last, previously filed documents. Two or more applications for relief require separately filed supporting document submissions.	No preference to attorneys. First in, first out. Exception: Handicapped, aged, or small children, or interpreter priority; or other good cause shown by respondent or attorney.	8:00 a.m. and 1:00 p.m.
Hon. Gilbert T. Gembacz	17	S	No	Next business day at 1:30 p.m. except Wed.	As stated by judge or no later than 30 days prior to merits hearing.	As stated by judge or no later than 30 days prior to merits hearing.	Priority: 1. Pro bono counsel 2. Attorneys with clients 3. Pro se respondents without attorneys who have been given time to get an attorney 4. Pro se respondents first appearances	9:00 a.m. and 1:30 p.m.
Hon. Anthony T. Giattina	16	H	No	Next business day at 1:00 p.m. except Wed. 14 days before hearing.	At the window no less than 30 days prior to hearing date unless ordered otherwise.	Asylum applications in court; all others at window as ordered by the judge.	1. Pro bono counsel 2. Attorneys with clients 3. Pro se respondents	8:30 a.m. and 1:00 p.m.

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Hon. Anna Ho	14	B	No	No hearing on motions. Motions must have an affidavit from the respondent under penalty of perjury in support of the motion. Motion must also contain affidavit from respondent that he/she is aware of the motion and agrees to such motion.	In court or at the window at least 10 days minimum before merits hearing date. All filings must contain a paginated and indexed cover sheet identifying the contents of the submission. Any subsequent filings are to have supplemental paginated and indexed cover sheet in sequential pagination following the last, previously filed documents. Any documents over 50 pages must contain why and what portion of the document is relevant to the case before the Court. Two or more applications for relief require separately filed supporting document submissions.	Asylum applications in court; all others at the window as ordered by the judge.	Yes - First in, first out. Exception: Handicapped, aged, or small children, or interpreter priority; or other good cause shown by respondent or attorney.	9:00 a.m. and 1:30 p.m.
Hon. Ingrid K. Hrycenko	17	V	No	Next business day at 1:00 p.m. except Wed.	As ordered by judge (in court or at window)	As ordered by judge (in court or at window).	Yes	8:00 a.m. and 1:00 p.m.
Hon. Henry P. Ipema	16	L	No	Next business day at 1:00 p.m. except Wed.	As ordered by the judge.	As ordered by the judge.		8:30 a.m. and 1:00 p.m.

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Hon. Jan D. Latimore	14	E	No	Next business day at 1:00 p.m. except Wed.	At the window. All documents and amendments to applications must be filed 14 days in advance of merits hearing.	At the window, except I-589 which is filed in court. All documents and amendments to applications must be filed 14 days in advance of merits hearing.	Priority: 1. Pro bono counsel 2. Attorneys with clients 3. Pro se respondents without attorneys who have been given time to get an attorney 4. Pro se respondents first appearances	8:30 a.m. and 1:00 p.m.
Hon. Patrick T. McDermott	16	J	No	1:00 p.m. on Tue and Thu.	As ordered by the judge.	As ordered by the judge.		8:30 a.m. and 1:00 p.m.
Hon. William J. Martin	17	T	No	Next business day at 1:00 p.m. except Wed.	In court or at the window at least 60 days minimum before merits hearing date.	As ordered by the judge (in court or at the window).		8:00 a.m. and 1:00 p.m.
Hon. Lorraine J. Muñoz	16	I	No	Next business day at 1:00 p.m. except Wed.	Supplemental documents at the window 30 days prior to hearing.	Applications for relief in court at master calendar.	Attorneys called first in order of check in.	8:30 a.m. and 1:00 p.m. except 9:00 a.m. on Thur.
Hon. George W. Proctor	14	D	No, if attorney assumes responsibility for advising respondent of next hearing and consequences of failing to appear	Next business day at 1:00 p.m. except Tue and Wed.	All documents and applications, with exception of I-589, may be filed at window or in court, at option of respondent. These documents must be filed by the first business day of the month preceding the month in which the hearing is set on the merits.	All documents and applications, with exception of I-589, may be filed at window or in court, at option of respondent. These documents must be filed by the first business day of the month preceding the month in which the hearing is set on the merits. All I-589 filed in court.	Attorneys representing respondents pro bono have priority on the calendar. Otherwise, cases usually will be called in the order in which attorneys check in with the Court. The respondent must be present in order for the case to be placed in the queue.	8:30 a.m. and 1:00 p.m.

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Hon. Renee L. Renner	14	F	No	If motion is filed by 2:00 p.m., the next business day at 8:30 a.m. If after 2:00 p.m., the second business day at 8:30 a.m.	File at the window by filing deadline given by judge at master calendar.	In court.	Yes	8:30 a.m. and 1:00 p.m.
Hon. Jeffrey L. Romig	16	M	No	Next business day at 1:00 p.m. except Wed. and Fri.	At window or in court (asylum). Judge gives call up dates and tells them what to expect.	At window or in court (asylum). Judge gives call up dates and tells them what to expect.	Yes	8:30 a.m. and 1:00 p.m.
Hon. Stephen L. Sholomson	17	Q	No	Next business day at 1:00 p.m. except Wed.	At window 30 days prior to merits hearing.	In court at master calendar.	Yes	8:30 a.m. and 1:00 p.m.
Hon. Christine E. Stancill	16	K	No	Next business day at 1:00 p.m. except Wed	At window 30 days prior to merits hearing.	In court at master calendar.	Yes	8:30 a.m. and 1:00 p.m.

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Hon. John D. Taylor	17	X	No	Next business day at 1:00 p.m. except Wed.	At the window 60 days prior to the hearing date or as ordered by the judge. All filings must contain a paginated and indexed cover sheet identifying the contents of the submission. Any subsequent filings are to have supplemental paginated and indexed cover sheets in sequential pagination following the last, previously filed documents. Any documents over 50 pages must state why and what portion of the document is relevant to the case. Two or more applications for relief require separately filed supporting document submissions.	Asylum applications in court. All other applications at the window 60 days prior to hearing or as ordered by the judge.	Yes	8:30 a.m. M, T and Th. 8:00 a.m. M and F and 1:00 p.m.
Hon. Gita Vahid-Tehrani	17	R	No	Next business day at 1:00 p.m. except Wed.	At window or in court (asylum). Judge gives call up dates and tells them what to expect.	At window or in court (asylum). Judge gives call up dates and tells them what to expect.	Yes	9:00 a.m. and 1:00 p.m.
Hon. John F. Walsh	14	G	No	Next business day at 1:00 p.m. except Wed.	At window 14 days before hearing date.	All applications filed in court on the record.	First preference to pro bono attorneys, second preference to attorneys with clients present, third all others.	8:30 a.m. and 1:00 p.m.

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Hon. Richard D. Walton	14	A	No	Next business day at 1:00 p.m. except Wed. and Fri.	All documents and supplements to be filed at window no less than 15 days before hearing.	All applications and supplements, except I-589, to be filed at window no less than 15 days before hearing.		8:30 a.m. and 1:00 p.m.