

**U.S. DEPARTMENT OF JUSTICE  
EXECUTIVE OFFICE FOR UNITED STATES TRUSTEES  
OFFICE OF THE GENERAL COUNSEL  
FOUR VOLUNTEER LEGAL INTERN POSITIONS AVAILABLE**

The United States Trustee Program works to ensure the integrity of the bankruptcy system by supervising the administration of bankruptcy cases. The Executive Office for U.S. Trustees (EOUST) in Washington, D.C. provides general policy and legal guidance, oversees the Program's substantive operations, and handles administrative functions. The Director of the Executive Office, whose authority derives from the Attorney General, oversees a staff comprised of the Offices of the Director, General Counsel, Administration, Review and Oversight, and Research and Planning. The Executive Office also provides administrative and management support to individual U.S. Trustee Offices in their implementation of Federal bankruptcy laws.

**POSITION LOCATION(S):** Washington, D.C.

**QUALIFICATIONS:** First-year (second semester), second- and third-year law students. Excellent opportunity for students with a background and interest in policy making, bankruptcy, administrative law, and legislative issues.

**DATE POSITION(S) AVAILABLE:** Fall Semester (September – December)  
Spring Semester (January – May)  
Summer (June – August)  
We have on-going needs and accept applications year round.

**ASSIGNMENTS:** Assist attorneys in the preparation of congressional responses, draft legal memoranda and briefs, review legislative and policy issues, and other duties related to the mission of the office. The OGC oversees the U.S. Trustee Program's litigation activities, provides legal counsel on internal agency matters, and directs all appeals from lower court decisions in coordination with the Department of Justice's Civil Division and Solicitor General. The Office provides house counsel services, reviews program policies, and reviews legislation.

**SALARY:** Volunteer (without compensation) or work-study credit only.

**APPLICATION PROCEDURES:** Please submit a resume together with a writing sample and transcript (official or unofficial) to:  
U.S. Department of Justice  
Executive Office for U.S. Trustees  
20 Massachusetts Ave., N.W. (Suite 8100)  
Washington, D.C. 20530  
Attn: Anthony Ciccone (OGC)  
(In lieu of mail, candidates may e-mail their application materials to [Anthony.Ciccone@usdoj.gov](mailto:Anthony.Ciccone@usdoj.gov).)

**APPLICATION DEADLINE:** Open until filled.

**WEB SITE:** [www.usdoj.gov/ust](http://www.usdoj.gov/ust)

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer.