

**UNITED STATES ATTORNEY'S OFFICE  
WESTERN DISTRICT OF TEXAS**

Human Resources Office

601 NW Loop 410, Suite 600

San Antonio, TX 78216

ATTN: Cheryl Farless

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The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things.

**Projected No.  
of Volunteers:** 8

**Internship  
Location(s):** (2) San Antonio; (2) Austin; (2) El Paso; (2) Waco

**Application  
Materials:** Cover letter, resume, official law school transcript, legal writing sample, dates when available, and telephone number(s) where student can be reached in the day and evenings

**Qualifications:** First-year (second semester), second- and third-year law students. Law school graduates are not eligible for summer positions. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

**Application  
Deadline:** September 1<sup>st</sup> for Spring Program (January - May)  
January 30<sup>th</sup> for Summer Program (June - August)  
May 1<sup>st</sup> for Fall Program (September - December)

**Minimum Weeks  
Required:** 10 weeks

**Salary:** Volunteer (without compensation ) or work-study credit

**Assignments:** Typical assignments will include assisting with all facets of case preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and assembling exhibits for trial.

**Web Site:** [www.usdoj.gov/usao/txw](http://www.usdoj.gov/usao/txw)