

National Resource Center on Cybercrimes Against Individuals

FY 2024 Pre-Application Session

March 6, 2024



U.S. Department of Justice
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Office on Violence Against Women
Working Together to End the Violence

Introductions and Goals

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- Goals:
 - Focus on key aspects of the National Resource Center on Cybercrimes (NRCC) Program solicitation.
 - Provide relevant information and answers to your questions.

Applicants are responsible for reading the solicitation and solicitation companion guide.



Overview

- About the NRCC Program
- Important deadlines and eligibility requirements
- Program requirements and out-of-scope activities
- How to apply
- Resource for applicants



The Office on Violence Against Women



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The Office on Violence Against Women (OVW) provides federal leadership in developing the national capacity to reduce violence against women and administer justice for and strengthen services to victims of domestic violence, dating violence, sexual assault, and stalking.



Learn more about our grants at:
Justice.gov/OVW/Grant-Programs



Justice.gov/OVW/



@OVWJustice

About the NRCC Program



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About the Program

- Authorized in the Violence Against Women Act Reauthorization Act 2022 and is codified in 34 U.S.C. § 30108.
- The NRCC Program (CFDA # 16.061) supports the establishment and maintenance of a national resource center to provide resource information, training, and technical assistance to improve the capacity of individuals, organizations, governmental entities, and communities to prevent, enforce, and prosecute cybercrimes against individuals.



Cybercrimes Definition

- Cybercrimes against individuals are defined as criminal offenses that involve the use of a computer to harass, threaten, stalk, extort, coerce, cause fear to, or intimidate an individual, or without consent distribute intimate images of an adult, except that use of a computer need not be an element of the offense. (See 34 U.S.C. § 30107(a)(2) and § 30108(a)(1)).
- The term computer includes a computer network and an interactive electronic device.
- Cybercrimes against individuals *do not* include the use of a computer to cause harm to a commercial entity, government agency or nonnatural person.

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Purpose Areas

- The NRCC program has 3 statutory purpose areas.
- **Note:** For the FY 2024 solicitation, OVW will **not** be implementing purpose area 3 of the statute, which authorizes a recipient to conduct research.
- Applicants should not address purpose area 3 in their applications.

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Purpose Area 1

- Offer a comprehensive array of technical assistance and training resources to Federal, State, and local governmental agencies, community-based organizations, and other professionals and interested parties related to cybercrimes against individuals, including programs and research related to victims;

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Purpose Area 2

- Maintain a resource library which shall collect, prepare, analyze, and disseminate information and statistics related to:
 - The incidence of cybercrimes against individuals;
 - The enforcement and prosecution of laws relating to cybercrimes against individuals; and
 - The provision of supportive services and resources for victims, including from underserved populations, of cybercrimes against individuals.

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Program Award Information

- Award period is 24 months for **Phase I**.
- Funding for **Phase I** is up to \$2,000,000.
- OVW anticipates making one award as a Cooperative Agreement.
- Possibility of additional 36 months of non-competitive funding **Phase II**.
- OVW anticipates the award period will start October 1, 2024.



Important Deadlines and Eligibility Requirements



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Application Deadlines

- Application submissions are due by **8:59 PM Eastern Time on April 11, 2024.**
- Application submitted through a two-step process:
 - Submission of SF-424 and SF-LLL in **Grants.gov by April 9, 2024, at 11:59 PM ET.**
 - Submission of the full application including all attachments in the Justice Grants System (**JustGrants**) by **April 11, 2024, at 8:59 PM ET.**



Eligibility

- Eligible applicants are limited to: **Nonprofit private organizations that:**
 - **Focus** on cybercrimes against individuals;
 - Provide documentation demonstrating **experience** working directly on issues of cybercrimes against individuals;
 - Include on the organization's **advisory board representatives** who:
 - Have a documented history of working directly on issues of cybercrimes against individuals
 - Have a history of working directly with victims of cybercrimes against individuals; and
 - Are geographically and culturally diverse.

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Certifications and Assurance Letter

All applicants **must** submit a certifications and assurance letter.

- An assurance that, for each fiscal year covered by the application, the applicant will maintain and report such data, records, and information (programmatic and financial) as the Office on Violence Against Women may reasonably require.
- A certification that:
 - The programs funded by the grant meet all of the eligibility requirements of 34 U.S.C. § 30108;
 - All the information contained in the application is correct; and
 - The applicant will comply with all provisions of 34 U.S.C. § 30108 and all other applicable Federal laws.

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Certifications and Assurance Letter Process

- Certifications and assurance must take the form of a letter, on letterhead, signed, and dated by the authorized representative.
- A **sample letter** is linked on page 10 of the solicitation.
- OVW encourages using the sample letter.
- **Failure to submit the required certifications and assurance letter will disqualify an application from further consideration.**

See pages 9 – 10



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Program Requirements and Out-of-Scope Activities



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Required Partnerships

- All applicants are required to partner with **two** population-specific organizations that focus on historically marginalized and underserved communities.
- A population-specific organization is a nonprofit, nongovernmental organization that primarily serves members of a specific underserved population and has demonstrated experience and expertise providing targeted services to members of that specific underserved population.

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Program Requirements

- The partnerships must be documented in a mandatory Memorandum of Understanding (MOU) submitted with the application.
- Two partnerships = Two MOUs. See page 17.
- The proposed activities with the partners must also be described in the Proposal Narrative. See pages 12 – 14.
- **Failure to submit an MOU or the submission of an MOU missing a required partner signature will result in removal from further consideration.**



Out-of-Scope Activities

- Funds may not be used to:
 - Provide resource information, training, or technical assistance on cybercrimes regarding distribution of intimate images of a minor.
 - Provide direct victim services.
 - Support proposals focused on a single state, region, or local geographic community.

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How to Apply



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How to Apply

- Applicants may find this funding opportunity on **Grants.gov** by using the Assistance Listing number (16.061), Grants.gov opportunity number (O-OVW-2024-171926), or the title of the solicitation.
- Application process requires two-steps:
 - Application will be started in Grants.gov (SF-424 and SF-LLL).
 - Application will continue and be submitted in JustGrants.



Getting from Grants.gov to JustGrants

- After submitting the two forms in Grants.gov the applicant will receive an email notification from JustGrants to complete the rest of the application in JustGrants. If the applicant is a new user in JustGrants, the email will include instructions on registering with JustGrants.



JustGrants: Application Documents

- Proposal Narrative (purpose, what will be done, who will implement).
- Budget and Budget Narrative
- Two Memoranda of Understanding (MOUs)
- Certifications and Assurance Letter



Proposal Narrative - Highlights

- What Will be Done:
 - Describe the intersection of gender-based violence and cybercrimes.
 - Describe the role of the two population-specific organizations.
- Who Will Implement:
 - Population-specific organizations.
 - Advisory board members.

See pages 12 – 14



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Budget, MOU, & Cert. Letter - Highlights

- Budget and Budget Narrative (see pages 14 – 15)
 - Only reflect 24 months.
- MOU (see page 17)
 - Submit two MOUs with the required partners.
 - Applicants missing a required partner's signature will not be considered.
- Certifications and Assurances Letter (see pages 9 – 10)
 - Applicants missing the letter will not be considered.



JustGrants: Application Documents, Other

- Proposal Abstract – entered into a text box in JustGrants.
- Data Requested With Application:
 - Pre-Award Risk Assessment
 - Applicant Entity Questionnaire
 - Summary Data Sheet



Grants Financial Management Division

Pre-Award Risk Assessment, online questionnaire

- Eleven questions; Multiple parts to each question.
- Most common issues:
 - Brief list of policies and procedures not provided;
 - Budgeted vs. Actual process not provided;
 - Record Retention policy not provided;
 - Lack of knowledge of federal rules and regulations.



Where to Begin

- Read the solicitation carefully to understand all steps required to submit an application and the time to complete those steps.
- Some steps, such as obtaining a Unique Entity Identifier (or UEI) number or registering with the System for Award Management (SAM) or Grants.gov may take several days to complete.
- We recommend applicants begin these processes as soon as possible but no later than dates suggested in the solicitation.



Resources for Applicants



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DOJ Application Resources

- Open OVW Program Solicitations:

[Office on Violence Against Women \(OVW\) | Open Solicitations \(justice.gov\)](#)

- The Department of Justice has made a collection of self-guided training resources, including training and a Virtual Q&A session on Application Submission, available at:

<https://justicegrants.usdoj.gov/trainingresources/justgrants-training/grants-managementlifecycle>



Financial Resources

- Budget Information and Sample Budget Detail Worksheet:
<https://www.justice.gov/ovw/page/file/1107316/download>
- Creating a Budget: <https://www.justice.gov/ovw/video/creating-budget>
- Uniform Guidance - 2 CFR Part 200:
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>
- DOJ Financial Guide: <https://www.justice.gov/media/1282146/dl?inline=>



Helpful Contacts

- **Programmatic Questions:** OVW.cybercrimes@usdoj.gov or call 202-307-6026
- **Financial Questions:** OVW.GFMD@usdoj.gov or call 1-888-514-8556
- **Technical Questions:**
 - Grants.gov Applicant Support: support@grants.gov or call 800- 518-4726
 - OVW JustGrants Support: OVW.JustGrantsSupport@usdoj.gov or call 866-655-4482



Questions



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