




U.S. Department of Justice

Washington, D.C. 20530

DEC 19 2018

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus  
Assistant Attorney General  
for Administration 

SUBJECT: DEA-01072: International Drug Enforcement Conference (IDEC)

PURPOSE: To obtain the Deputy Attorney General's approval for the Drug Enforcement Administration (DEA) International Drug Enforcement Conference

TIMETABLE: As soon as practicable.

SYNOPSIS: The DEA is requesting official approval to co-sponsor the 36<sup>th</sup> International Drug Enforcement Conference (IDEC XXXVI) in Baku, Azerbaijan from April 16-18, 2019. The total estimated DEA conference cost is \$602,713, with the remaining conference expenditures to be funded by the host nation. The DEA Principal Deputy Administrator has certified that this event is compliant with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending. DEA indicates that the conference is in accordance with applicable policies, procedures, and sound financial management principles. The conference is essential to accomplishing the Department's core mission requirements.

Exceptional circumstances exist that justify this conference as the most cost-effective option to build international capacity, cooperation, and partnerships in support of the National Drug Control Strategy, the Department's strategic goals and objectives, and DEA's Threat Enforcement Planning Process.

IDEC develops and nurtures important relationships between DEA and participating countries, and facilitates future, prioritized actions aimed at enhancing intelligence and information sharing; denying criminals access to legitimate financial systems; strengthening investigations, interdiction, and prosecutions; disrupting drug trafficking and other threats, such as associated violence; and building international capacity, cooperation and partnerships.

Memorandum for the Deputy Attorney General  
Subject: DEA-01072: International Drug Enforcement Conference (IDEC)

IDEC has been held annually for more than 30 years and is a unique, valuable opportunity for senior drug law enforcement officials from numerous critical partner countries to operationally plan, with the DEA, the global effort to combat and prevent drug trafficking, transnational organized crime and related threats to United States national security. IDEC was established to institutionalize regional cooperation of national, high-level drug law enforcement officials from countries within the Western Hemisphere. IDEC has evolved into an important global forum where members from around 115 countries gather to develop a cooperative vision and establish strategies for combating drug trafficking organizations (DTOs).

DEA will pay for travel, lodging, and other costs for 20 US-DEA staff, 74 facilitators and 88 delegates. (Total number of attendees whose travel expenses are paid for by DOJ: 182)

DEA's costs for 2019 IDEC can be summarized as follows:

Lodging	\$ 148,800
Airfare	\$ 352,308
M&IE	\$ 80,405
<u>Other Costs (visas, exit taxes and transportation)</u>	<u>\$ 21,200</u>
Estimated Total	\$ 602,713

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable and, are within the Department's policy guidelines.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" this is to request Deputy Attorney General approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General Approval.

**RECOMMENDATION:** JMD recommends that the Deputy Attorney General approve the waiver for the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

<b>Component:</b>	DEA - Drug Enforcement Administration	<b>JMD Tracking #:</b>	DEA-01072
<b>Name of Requester:</b>	William De Shazo	<b>Date of Request:</b>	11/30/2018
<b>Component Head Certification:</b>	Prestron L. Grubbs	<b>Certification Date:</b>	11/28/2018
<b>Component Point of Contact:</b>	Jeffrey D. Saylor	<b>POC Phone #:</b>	202-307-7777

**OVERVIEW OF CONFERENCE**

<b>Title:</b> International Drug Enforcement Conference (IDEC) XXXVI			
<b>Start Date:</b>	4/16/2019	<b>End Date:</b>	4/18/2019
		<b># of Conference Days:</b>	3
<b>Facility Name:</b>	Boulevard Hotel and Conference Center	<input checked="" type="checkbox"/> <b>Non-Federal Facility</b>	<input type="checkbox"/> <b>Federal Facility</b>
<b>City:</b>	Baku	<b>State:</b>	N/A - Outside US
		<b>Country:</b>	Azerbaijan

**NUMBER OF ATTENDEES**

<b>Total:</b>	379	182 *	<b>DOJ:</b>	94	<b>Other Federal:</b>	20	<b>Other Non-Federal:</b>	265
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\* Travel costs paid for by DOJ

<b>REQUIREMENT FOR APPROVAL</b>	<b>Requested</b>	<b>Within Threshold</b>	<b>Exceeds Threshold</b>
<b>Total Conference Cost</b>	\$602,713.00		
<b>Predominantly Internal Conference Held in Non-Federal Facility</b>			
<b>Refreshments</b>			
<b>Cost of Meals Provided at Conference</b>			
<b>Space and Audio-visual Equipment and Services</b>			
<b>Logistical Conference Planner</b>			
<b>Programmatic Conference Planner</b>			

**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

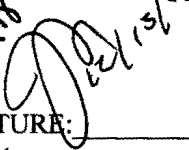
The DEA is requesting official approval to co-sponsor the 36 International Drug Enforcement Conference (IDEC XXXVI) in Baku, Azerbaijan, from April 16-18, 2019, and seeks approval from the Department to spend up to \$602,713 (subject to the availability of funds). The total estimated DEA conference cost is \$602,713, with the remaining conference expenditures to be funded by the host nation. While DEA is not privy to exact amounts that the host nation incurs to co-sponsor IDEC, it is reasonable to expect the Azerbaijani government will expend considerably more than \$600,000. Exceptional circumstances exist that justify this conference as the most cost-effective option to build international capacity, cooperation, and partnerships in support of the National Drug Control Strategy, the Department's strategic goals and objectives, and DEA's Threat Reinforcement Planning Process.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

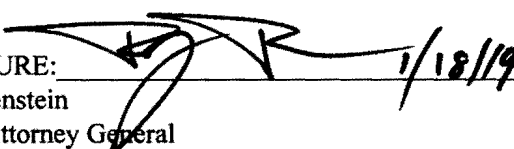
All travel costs are limited to State Department Standard Rates. A sample agenda is included, the 2019 IDEC XXXVI agenda is still in development.

**APPROVALS**

JMD recommends that the Deputy Attorney General approve the conference. The conference costs are reasonable and within DOJ policy guidelines.

CA 12/12/18  
12/15/18  
  
SIGNATURE: \_\_\_\_\_  
Lee Lofthus  
Assistant Attorney General for Administration

Concurring Component:  
none

  
SIGNATURE: \_\_\_\_\_ 1/18/19  
Rod Rosenstein  
Deputy Attorney General

Concurring Component:  
none

- Approve
- Disapprove



U.S. Department of Justice

Washington, D.C. 20530

JAN 27 2020

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus  
Assistant Attorney General  
for Administration

SUBJECT: FBI-01260: Certified Public Accountant Recertification Course

PURPOSE: To obtain the Deputy Attorney General's approval of the previously held Federal Bureau of Investigation (FBI) Certified Public Accountant (CPA) Recertification Course

TIMETABLE: As soon as practicable. Approval to be posted to DOJ website by January 31, 2020.

SYNOPSIS: I originally approved the FBI's CPA Training Conference because the pre-event FBI cost estimate was within my delegated approval authority.

Earlier this month, the FBI notified me their actual costs exceeded their original estimate, thus the actual event cost of \$590,000 requires Deputy Attorney General approval. Accordingly, we are submitting this event for approval in accordance with DOJ policy. Other than the approval issue, JMD has no concerns with the necessity of the event or any of the event costs.

The Certified Public Accountant (CPA) Recertification Course provides 40 hours of Continuing Professional Education (CPE) to CPAs with active CPA licenses. Participants enhanced their investigative skills for conducting various types of white collar crime and other investigations through case studies and presentations by industry experts.

FBI's Associate Deputy Director has certified that the FBI has developed a corrective action plan to ensure compliance with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending to prevent actual costs from exceeding approved costs. The conference is essential to accomplishing the Department's core mission requirements.

The Justice Management Division (JMD) has reviewed the actual conference data submitted for approval of this conference and determined that the conference costs are reasonable and, are within the Department's policy guidelines.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" this is

Subject: FBI-01260 - Certified Public Accountant Recertification Course

to request Deputy Attorney General approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General approval.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the previously held conference with signature for approval on the attachment.

Attachment



**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

<b>Component:</b>	FBI - Federal Bureau of Investigation	<b>JMD Tracking #:</b>	FBI-01260
<b>Name of Requester:</b>	Christopher L. Clarke	<b>Date of Request:</b>	5/14/2019
<b>Component Head Certification:</b>	Paul M. Abbate	<b>Certification Date:</b>	1/9/2020
<b>Component Point of Contact:</b>	Jacob Fleener	<b>POC Phone #:</b>	202-324-6848

**OVERVIEW OF CONFERENCE**

<b>Title:</b> Certified Public Accountant Recertification Course			
<b>Start Date:</b>	8/19/2019	<b>End Date:</b>	8/23/2019
		<b># of Conference Days:</b>	5
<b>Facility Name:</b>	Intercontinental Miami	<input checked="" type="checkbox"/> <b>Non-Federal Facility</b>	<input type="checkbox"/> <b>Federal Facility</b>
<b>City:</b>	Miami	<b>State:</b>	Florida
		<b>Country:</b>	United States (Continental)

**NUMBER OF ATTENDEES**

<b>Total:</b>	388	365 *	<b>DOJ:</b>	377	<b>Other Federal:</b>	0	<b>Other Non-Federal:</b>	11
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\* Travel costs paid for by DOJ

REQUIREMENT FOR APPROVAL	Requested	Within Threshold	Exceeds Threshold
<b>Total Conference Cost</b>	\$590,852.00		
<b>Predominantly Internal Conference Held in Non-Federal Facility</b>	<b>X</b>		
<b>Refreshments</b>			
<b>Cost of Meals Provided at Conference</b>			
<b>Space and Audio-visual Equipment and Services</b>	<b>X</b>		<b>X **</b>
<b>Logistical Conference Planner</b>			
<b>Programmatic Conference Planner</b>			

\*\* Amount is within the per person threshold, but exceeds the overall policy cap.



**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

The purpose of the Certified Public Accountant (CPA) Recertification Course is to provide 40 hours of Continuing Professional Education (CPE) to CPAs with active CPA licenses. Participants will be able to enhance their investigative skills for conducting various types of white collar crime and other investigations through case studies and presentations by industry experts. Upon completion of this course, participants will be able to: 1. Earn 40 hours of CPE credits, including ethics training, allowing Special Agents and Forensic Accountants to keep state licenses active. 2. Effectively identify accounting fraud schemes. 3. Identify investigative techniques to advance financial/accounting fraud investigations. 4. Identify asset forfeiture mechanisms. 5. Incorporate a cross-program approach. 6. Identify sources of intelligence, including regulatory partners. 7. Identify emerging threats and best practices related to current and future investigations. 8. Maintain a CPA license, adding credibility and positioning Special Agents and Forensic Accountants for expert testimony. Participants can expect training following under the following fields of study: Accounting, Auditing, Tax, Business Law, Specialized Knowledge & Application, Finance, Information Technology, Behavioral Ethics, and Computer Software & Application.


**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

All travel costs are limited to GSA Standard Rates. Conference Space Audio-Visual Equipment and Services cost exceeds JMD total threshold of \$20,000 but, it's within the \$25 per person threshold.


The increased conference costs were primarily due to an increase in attendance and associated travel costs as well as an increase in Audio-Visual Equipment and Services costs.

**APPROVALS**

JMD Finance Staff recommends that the Deputy Attorney General retroactively approve the conference. The conference costs exceed the threshold for Space and Audio-Visual Equipment and Services, but are considered reasonable based on the size of the conference and Component justification.

CA 1/21/20  
1/21/20  
SIGNATURE:   
Lee Lofthus  
Assistant Attorney General for Administration

1/24/2020  
Concurring Component:  
none

SIGNATURE:  1/28/20  
Jeffrey A. Rosen  
Deputy Attorney General

Concurring Component:  
none

- Approve
- Disapprove






January 30, 2018

Washington, D.C. 20530

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus   
Assistant Attorney General  
for Administration

SUBJECT: OJP-01050: Project Safe Neighborhoods National Summit

PURPOSE: To obtain the Deputy Attorney General's approval of the Office of Justice Programs Project Safe Neighborhoods National Summit

TIMETABLE: As soon as practicable.

SYNOPSIS: On February 9, 2017, the President issued an Executive Order establishing that it is the policy of this Administration to reduce crime in America and underscoring the critical role the Department of Justice must play in leading the federal government's efforts toward that end. The most significant step the Department has undertaken to reduce violent crime in America is the reinvigoration and reprioritization of the Project Safe Neighborhoods (PSN) program, which the Attorney General announced on October 5, 2017.

This comprehensive strategy builds on the successes of earlier national-scale violent crime reduction programs led by the Department. It is based on five principles that are sufficiently flexible, scalable, and adaptable to address the most significant violent crime problems in each federal judicial district based on the magnitude of the violent crime problem and available resources.

The PSN Summit will gather members from state, local, and tribal law enforcement, prosecutors, national experts, and community members for an intensive 2 ½ day program to learn about strategies to reduce violent crime; to participate in peer-to-peer

learning; to discuss how to use data, technology, and strategic information to focus resources and achieve success; and to implement tools and strategies to make their communities safer.

OJP Principal Deputy Assistant Attorney General, OAAG, Alan Hanson, has certified that this event is essential to accomplishing the Department's core mission requirements.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that, with one exception, the conference costs are reasonable and, are within the Department's policy guidelines. JMD notes the logistical planning costs, as originally submitted, exceed DOJ's spending guidelines. Accordingly, to allow OJP to continue planning this important event and secure the hotel and location, JMD recommends approval of the event with direction to OJP to bring the logistics costs within DOJ guidelines. The accompanying conference approval document has been revised to reflect logistics costs that are within DOJ guidelines.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" this is to request Deputy Attorney General approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General approval.

**RECOMMENDATION:** JMD recommends that the Deputy Attorney General approve the conference with signature for approval on the attachment.

Attachment

cc: The Associate Attorney General

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

<b>Component:</b>	OJP - Office of Justice Programs	<b>JMD Tracking #:</b>	OJP-01050
<b>Name of Requester:</b>	Leigh Benda	<b>Date of Request:</b>	1/29/2018
<b>Component Head Certification:</b>	Alan Hanson	<b>Certification Date:</b>	1/26/2018
<b>Component Point of Contact:</b>	Alisha Holman	<b>POC Phone #:</b>	202-616-2926

**OVERVIEW OF CONFERENCE**

**Title:** Project Safe Neighborhoods National Summit

<b>Start Date:</b> 12/5/2018	<b>End Date:</b> 12/7/2018	<b># of Conference Days:</b> 3
<b>Facility Name:</b> Westin Kansas City Hotel and Crown Center	<input checked="" type="checkbox"/> <b>Non-Federal Facility</b>	<input type="checkbox"/> <b>Federal Facility</b>
<b>City:</b> Kansas City	<b>State:</b> Missouri	<b>Country:</b> United States (Continental)

**NUMBER OF ATTENDEES**

<b>Total:</b> 772	607 *	<b>DOJ:</b> 236	<b>Other Federal:</b> 25	<b>Other Non-Federal:</b> 511
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\* Travel costs paid for by DOJ

<b>REQUIREMENT FOR APPROVAL</b>	<b>Requested</b>	<b>Within Threshold</b>	<b>Exceeds Threshold</b>
<b>Total Conference Cost</b>	\$1,077,762.00		
<b>Predominantly Internal Conference Held in Non-Federal Facility</b>			
<b>Refreshments</b>			
<b>Cost of Meals Provided at Conference</b>			
<b>Space and Audio-visual Equipment and Services</b>	<b>X</b>		<b>X **</b>
<b>Logistical Conference Planner</b>	<b>X</b>		Approval given NTE/DOJ policy cap \$38,600
<b>Programmatic Conference Planner</b>	<b>X</b>		<b>X **</b>

\*\* Amount is within the per person threshold, but exceeds the regular overall policy cap requiring waiver. The AAG/A recommends waiver based on the event size and attendance. See next page.



**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

On February 9, 2017, the President issued an Executive Order establishing that it is the policy of this Administration to reduce crime in America and underscoring the critical role the Department of Justice must play in leading the federal government's efforts toward that end. The most significant step the Department has undertaken to reduce violent crime in America is the reinvigoration and reprioritization of the Project Safe Neighborhoods (PSN) program, which the Attorney General announced on October 5, 2017.

This comprehensive strategy builds on the successes of earlier national-scale violent crime reduction programs led by the Department. It is based on five principles that are sufficiently flexible, scalable, and adaptable to address the most significant violent crime problems in each federal judicial district based on the magnitude of the violent crime problem and available resources.

The PSN Summit will gather members from state, local, and tribal law enforcement, prosecutors, national experts, and community members for an intensive 2 ½ day program to learn about strategies to reduce violent crime; to participate in peer-to-peer learning; to discuss how to use data, technology, and strategic information to focus resources and achieve success; and to implement tools and strategies to make their communities safer.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

All travel costs are limited to GSA Standard Rates.

**APPROVALS**

\*\*JMD recommends that the Deputy Attorney General approve the conference. The conference costs exceed the regular threshold for Space and Audio-visual Equipment and Services, Logistical Planner, and Programmatic Planner, but are considered reasonable based on the size of the conference and Component justification. Approval based on event size is permissible within Department policy.

SIGNATURE: *Lee Lofthus* 1/30/18 Concurring Component:  
Lee Lofthus none  
Assistant Attorney General for Administration

SIGNATURE: *Rod Rosenstein* 2/1/18 Concurring Component:  
Rod Rosenstein none  
Deputy Attorney General

- Approve
- Disapprove

*Please identify any potential cost savings.*



U.S. Department of Justice

MAR 19 2019

Washington, D.C. 20530

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

THROUGH: PRINCIPAL DEPUTY ASSOCIATE ATTORNEY GENERAL *J* 3/27/19

FROM: Lee J. Loffthus  
Assistant Attorney General *JLL*  
for Administration

SUBJECT: OJP-01053: 2019 National Law Enforcement Training on Child Exploitation

PURPOSE: To obtain the Deputy Attorney General's approval for the Office of Justice Programs 2019 National Law Enforcement Training on Child Exploitation

TIMETABLE: As soon as practicable.

SYNOPSIS: The 2019 National Law Enforcement Training on Child Exploitation conference is scheduled in Atlanta, Georgia, on June 11 through June 13, 2019. This is an OJP-sponsored event that reaches an audience of over 2,000 attendees throughout federal, State, local and tribal law enforcement, as well as a broad array of private professionals who work in the fields of child-protection, internet and web forensics, sex offender investigations, etc. It is DOJ's largest training and coordination commitment to preventing, detecting, and prosecuting child exploitation crimes. The event provides a singular opportunity to reach an expanded DOJ audience regarding leadership's effort to prevent such crimes.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable based on the size of the event and Component justification.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" this is to request Deputy Attorney General approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General approval.

Memorandum for the Deputy Attorney General

Subject: OJP-01053: 2019 National Law Enforcement Training on Child Exploitation

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the additional DOJ attendance at the conference by signing the accompanying conference approval form.

Attachment



**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

<b>Component:</b>	OJP - Office of Justice Programs	<b>JMD Tracking #:</b>	OJP-01053
<b>Name of Requester:</b>	Leigh Benda	<b>Date of Request:</b>	2/28/2019
<b>Component Head Certification:</b>	Matt Dummermuth	<b>Certification Date:</b>	2/26/2019
<b>Component Point of Contact:</b>	Christal McNeil-Wright	<b>POC Phone #:</b>	(202) 307-8122

**OVERVIEW OF CONFERENCE**

**Title:** 2019 National Law Enforcement Training on Child Exploitation

<b>Start Date:</b> 6/11/2019	<b>End Date:</b> 6/13/2019	<b># of Conference Days:</b> 3
<b>Facility Name:</b> Hilton Atlanta	<input checked="" type="checkbox"/> <b>Non-Federal Facility</b>	<input type="checkbox"/> <b>Federal Facility</b>
<b>City:</b> Atlanta	<b>State:</b> Georgia	<b>Country:</b> United States (Continental)

**NUMBER OF ATTENDEES**

<b>Total:</b> 2000	339 *	<b>DOJ:</b> 300	<b>Other Federal:</b> 200	<b>Other Non-Federal:</b> 1500
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\* Travel costs paid for by DOJ

<b>REQUIREMENT FOR APPROVAL</b>	<b>Requested</b>	<b>Within Threshold</b>	<b>Exceeds Threshold</b>
<b>Total Conference Cost</b>	\$953,750.03		
<b>Predominantly Internal Conference Held in Non-Federal Facility</b>			
<b>Refreshments</b>			
<b>Cost of Meals Provided at Conference</b>			
<b>Space and Audio-visual Equipment and Services</b>	<b>X</b>		<b>X **</b>
<b>Logistical Conference Planner</b>	<b>X</b>		<b>X **</b>
<b>Programmatic Conference Planner</b>	<b>X</b>		<b>X **</b>

\*\* Amount is within the per person threshold, but exceeds the overall policy cap.

**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

This national training event is a grant deliverable for the Internet Crimes Against Children (ICAC) Program Support grant funding that Fox Valley Technical College has been awarded. Additionally, the training provided by this event increases public safety through the education of the law enforcement (LE) community, leading to better prevention of crime and more successful prosecution of those guilty of committing technology-facilitated crimes against children.

This Conference will provide much needed training for LE (state, local, federal, international) and prosecutors who work in the Child Exploitation field (crimes associated with the Internet, portable devices, abuse, etc.). Many law enforcement agencies are able to send agents to just one training event per year due to limited travel funds. By offering lecture sessions and hands-on computer training, combined with the opportunity to network with over a thousand LE professionals with no registration fee for eligible participants, it allows smaller agencies to train more individuals. Speakers are active practitioners and the curriculum includes content for all attendees, including investigative, forensic and legal training. The information presented is critical to achieving successful outcomes of both proactive and reactive cases. With this training, law enforcement officers will be more effective at protecting the children of America.

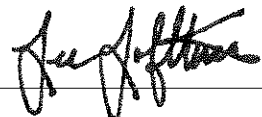
**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

All travel costs are limited to GSA Standard Rates.

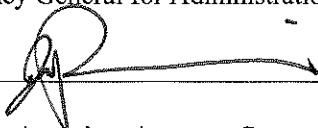
Costs exceed threshold caps, however they are within the per person policy cap and have a large number of attendees at the conference

**APPROVALS**

JMD recommends that the Deputy Attorney General approve the conference. The conference costs exceed the threshold for Space and Audio-Visual Equipment and Services, Logistical Planner, and Programatic Planner, but are considered reasonable based on the size of the conference and Component justification.

3/16/19  
SIGNATURE:   
Lee Lofthus  
Assistant Attorney General for Administration

Concurring Component:  
none

SIGNATURE:   
Jesse Panuccio  
Principal Deputy Associate Attorney General

Concurring Component:  
none

- Approve
- Disapprove

SIGNATURE:   
Rod Rosenstein  
Deputy Attorney General

Concurring Component:  
none

- Approve
- Disapprove



U.S. Department of Justice

4263547  
PR  
②

Washington, D.C. 20530

MAY 20 2019

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

PWF- JAR  
5/20/19

THROUGH: PRINCIPAL DEPUTY ASSOCIATE ATTORNEY GENERAL

FROM: Lee J. Lofthus  
Assistant Attorney General  
for Administration

CMM  
5/23/19

2019 MAY 26 PM 3:31

RECEIVED  
DEPT OF JUSTICE  
EXECUTIVE SECRETARIAT

SUBJECT: OJP-01054: Department Of Justice 2019 National Public Safety Partnership Symposium on Violent Crime

PURPOSE: To obtain the Deputy Attorney General's approval of the Office of Justice Programs (OJP) Department of Justice 2019 National Public Safety Partnership Symposium on Violent Crime

TIMETABLE: As soon as practicable.

SYNOPSIS: The Department of Justice 2019 National Public Safety Partnership (PSP) Symposium on Violent Crime is scheduled in Memphis, Tennessee, on September 9 through September 11. OJP's Principal Deputy Assistant General has certified that this event is compliant with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending. The conference is in accordance with applicable policies, procedures, and sound financial management principles.

The 2019 National PSP on Violent Crime is essential to accomplishing the Department's core mission requirements. This OJP-sponsored event brings site representatives from the 20 sites together for 2.5 days of in-depth training and technical assistance to learn about strategies to reduce violent crime; to participate in peer-to-peer learning; to discuss how to use data, technology, and strategic information to focus resources and achieve success; and to implement tools and strategies to make their communities safer. Panel topics will include research and evaluation partnerships, illegal gun violence reduction, crime analysis, technology, and improving homicide investigation and prosecution. PSP site members will meet directly with more than 50 national criminal justice experts and researchers to address topics they have selected as priorities for their sites.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable based on the size of the event and Component justification.



Memorandum for the Deputy Attorney General

Subject: OJP-01054: Department Of Justice 2019 National Public Safety Partnership Symposium  
on Violent Crime

In accordance with the Office of Management and Budget's Memorandum, M-12-12, "Promoting Efficient Spending to Support Agency Operations," dated May 11, 2012, and DOJ Policy Statement 1400.01 "Planning, Approving, Attending, and Reporting Conferences" this is to request Deputy Attorney General approval for this event. Per DOJ delegation for approval of conferences, Department expenditures over \$500,000 require Deputy Attorney General approval.

**RECOMMENDATION:** JMD recommends that the Deputy Attorney General approve the conference by signing the accompanying conference approval form.

Attachment

**DEPARTMENT OF JUSTICE  
REQUEST FOR APPROVAL OF CONFERENCE**

**REQUESTER INFORMATION**

<b>Component:</b>	OJP - Office of Justice Programs	<b>JMD Tracking #:</b>	OJP-01054
<b>Name of Requester:</b>	Leigh Benda	<b>Date of Request:</b>	1/0/1900
<b>Component Head Certification:</b>		<b>Certification Date:</b>	
<b>Component Point of Contact:</b>		<b>POC Phone #:</b>	

**OVERVIEW OF CONFERENCE**

<b>Title:</b> Department Of Justice 2019 National Public Safety Partnership Symposium on Violent Crime			
<b>Start Date:</b>	9/9/2019	<b>End Date:</b>	9/11/2019
		<b># of Conference Days:</b>	3
<b>Facility Name:</b>	Hilton Memphis Hotel, 939 Ridge Lake Boulevard, Memphis, TN	<input checked="" type="checkbox"/> <b>Non-Federal Facility</b>	<input type="checkbox"/> <b>Federal Facility</b>
<b>City:</b>	Memphis	<b>State:</b>	Tennessee
		<b>Country:</b>	United States (Continental)

**NUMBER OF ATTENDEES**

<b>Total:</b>	351	322 *	<b>DOJ:</b>	138	<b>Other Federal:</b>	0	<b>Other Non-Federal:</b>	213
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\* Travel costs paid for by DOJ

<b>REQUIREMENT FOR APPROVAL</b>	<b>Requested</b>	<b>Within Threshold</b>	<b>Exceeds Threshold</b>
<b>Total Conference Cost</b>	\$654,382.47		
<b>Predominantly Internal Conference Held in Non-Federal Facility</b>			
<b>Refreshments</b>			
<b>Cost of Meals Provided at Conference</b>			
<b>Space and Audio-visual Equipment and Services</b>	<b>X</b>	<b>X</b>	
<b>Logistical Conference Planner</b>	<b>X</b>	<b>X</b>	
<b>Programmatic Conference Planner</b>	<b>X</b>	<b>X</b>	



**COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL**

The National Public Safety Partnership (PSP) fulfills President Trump's commitment to reduce violent crime. The PSP Symposium provides a platform to directly engage with cities to identify and prioritize resources to address violent crime.

**ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS**

All travel costs are limited to GSA Standard Rates.

**APPROVALS**

JMD recommends that the Deputy Attorney General approve the conference. The conference costs are reasonable and within DOJ policy guidelines.

SIGNATURE: *Lee Lofthus* 5/20/2019 Concurring Component: none  
Lee Lofthus  
Assistant Attorney General for Administration

SIGNATURE: *Claire Murray* 5/27/19 Concurring Component: none  
Claire McCusker Murray  
Principal Deputy Associate Attorney General

Approve  
 Disapprove

SIGNATURE: *Jeffrey Rosen for JAR* 5-30-19 Concurring Component: none  
Jeffrey Rosen  
Deputy Attorney General

Approve  
 Disapprove